

2017 Ringgold Down Home Christmas Expo
At the Ringgold Depot
Application

Please mail form and check for \$50.00 payable to:
City of Ringgold
Attn: Jamie
150 Tennessee Street
Ringgold, GA 30736

Name of business: _____

Business address: _____

Contact Name: _____ phone # _____

E-mail address: _____

Website and/or Facebook address _____

Will you need a table? Yes No If yes, what size table would you prefer?
60'' round 6' rectangle (please check one) Electrical outlets will be provided.

The City of Ringgold would like to thank you for being involved with the Down Home Christmas Expo at the Ringgold Depot. We cannot wait to see your display. Please read the following terms and agreements and sign and date the bottom of the form.

The event time is Saturday, **December 2, 2017**; from **1:00 p.m. - 7:00 p.m.** Cost for vendor booth is \$50.00 for an 8 X 8 space. Vendors will be allowed into the Depot Saturday morning starting at 8:00 a.m. to set up for the event. Please have your display setup by 12:00 p.m. The Depot doors will open at 9:00 a.m. We ask all participants to please have their belongings out of the Depot by 9:00 p.m. Saturday night. Tables and chairs will be provided, however you as a vendor are responsible for bringing your own table/booth decorations. You will be assigned a booth number and will be asked to please respect the space of those around you. The City of Ringgold will not be held responsible for any lost, broken, or stolen items.

By signing this form, you understand the terms and agreements listed above, and also agree to stay through the duration of the event.

Name (please print) _____

Company Name: _____

Signature: _____ Date: _____

OFFICE USE

Date Rec'd _____ Amount _____ Cash _____ Check # _____