

RINGGOLD CITY COUNCIL

AGENDA ITEM REQUEST

Today's Date: _____ Council Meeting Date: _____

Person requesting item to be added to the Agenda: _____

Mailing address: _____

Daytime phone number: _____

Item to be considered by City Council:

Reason for item to be discussed:

Estimated cost of implementation: _____

All Council Agenda item requests made by the public and/or elected officials must be submitted to the office in City Hall by noon on Wednesday prior to the Council Meeting on Monday. The Ringgold City Council meets on the second and fourth Monday of each month. In some cases, Holiday schedules, may change the cut off date without notice.

Signature

OFFICE STAFF ONLY

DATE REQUEST RECEIVED ____/____20__

TIME OF DAY RECEIVED _____AM/PM

INITIALS OF STAFF MEMBER _____