



# City of Ringgold

150 Tennessee Street  
Ringgold, GA 30736

Office (706) 935-3061  
Fax (706) 965-7446

## Automatic Bank Draft Enrollment Form (City of Ringgold, Ga. Water Dept.)

**Please Print Clearly or Type**

I (we) authorize the City of Ringgold and the financial institution shown below to automatically debit the bank account shown below for payment of all bills issued. I understand that it is my responsibility to notify the City of Ringgold, in writing, if I change banks or account numbers. This authorization will be in effect until either party gives written notice to the other of termination. I understand my notice of termination must be received in time to have reasonable opportunity to act.

Customer: \_\_\_\_\_ City of Ringgold Acct. #: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Account Type: Checking \_\_\_\_ Savings \_\_\_\_ Bank Acct. # \_\_\_\_\_

Bank Name: \_\_\_\_\_ Routing #: \_\_\_\_\_

Customer's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Mail completed enrollment form to:

Attn: Customer Service  
City of Ringgold Water Dept.  
PO Box 579  
Ringgold, GA 30736

Questions? Call: 706-935-3061

**IMPORTANT: Attaching a voided check is strongly recommended.**